



**Electrical and Electronic Engineering Association,  
Engineering Society, HKUSU**

**Annual Report**  
**Session 2015 – 2016**

Prepared by

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Engineering Society, HKUSU  
Session 2015 – 2016

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Engineering Society, HKUSU  
Session 2015 - 2016

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## **Definitions**

In this Annual Report, unless further specified, otherwise

“University”

- The University of Hong Kong

“Faculty”

- Faculty of Engineering of the University

“Department”

- Department of Electrical and Electronic Engineering of the Faculty

“Association”

- Electrical and Electronic Engineering Association, Engineering Society, HKUSU

“Members”

- All members of the Association

“Staff”

- The teaching staff of the Department

“Alumni”

- The graduates of the Department

“Year One Students”

- The year one students of the Faculty not yet declared major

“Freshmen”

- The students who study in the Faculty for the first year in the orientation period

“Ex-co”

- Executive Committee Members of the Association

## **Preface**

Electrical and Electronic Engineering Association, Engineering Society, HKUSU was founded in 2005 as an official student organization in the Department of Electrical and Electronic Engineering, The University of Hong Kong. It serves as an official representative body of the Members. Our aims include promoting the comradeship and understanding among Members, facilitating the communications between the Association and external bodies and helping Members to gain insight of their profession and future career.

This Annual Report serves as an official document recording what have been done by the cabinet in session 2015 – 2016. Reports about general affairs and function reports of the Association are included in this Annual Report.

## **Timetable for Major Events**

<b>Time</b>	<b><u>Event</u></b>
2015	
March	Joint-Society Sports Competitions
April	Inauguration Ceremony Joint-Society Barbecue Day
May	Superpass (I)
June	Firm Visit (I)
August	Registration Day Orientation Camp
September	Mid-Autumn Party
October	Commencement Lunch Firm Visit (II) Cycling Day
November	Superpass (II) Welfare Week
2016	
January	Annual Dinner

## **General**

### **Membership**

111 Members were recruited in Session. All of them are Full Members who are year 2 undergraduates of the Department. Taking account into the Members recruited before Session, the composition of membership is summarized below:

<b><u>Membership Types</u></b>	
Full Members	287
Associate Members	
Life Members	2
Honorary Members	2
Staff Members	1
Total number of Members	292

<b><u>Year of study</u></b>	
Year 2	111
Year 3	98
Year 4+	78
Total number of Full Members	287

<b><u>Full Membership Duration</u></b>	
1-year Membership	78
2-year Membership	98
3-year Membership	111
Total number of Full Members	287

## **Finance**

The Association has a bank account in The Hongkong and Shanghai Banking Corporation Limited since 2005.

As on 11th February, 2014, the Association had a financial reserve of HK\$ 26,219.65. Comparing to the session 2014 – 2015, the amount of financial reserve is very similar as the number of Members and functions we organized also have increased. Moreover, we acquired sponsorship in quite a lot of our functions, thus reducing the deficit of functions.

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<b>Representatives of the Executive Committee in Engineering Council, HKUSU:</b>	Tam Wing Yiu (Chairperson) Mak Wai Leong (Internal Vice-Chairperson) Luk Sai Ting (External Vice-Chairperson)
<b>Dates of Council Meetings (CM):</b>	For Engineering Council, HKUSU, session 2015-2016: 1 <sup>st</sup> CM: 5 <sup>th</sup> February 2015 2 <sup>nd</sup> CM: 7 <sup>th</sup> April 2015 3 <sup>rd</sup> CM: 5 <sup>th</sup> July 2015 4 <sup>th</sup> CM: 2 <sup>nd</sup> October 2015 5 <sup>th</sup> CM: 30 <sup>th</sup> November 2015

**Summary:**

Throughout the Session, 5 council meetings had been held for Engineering Council, HKUSU, session 2015 -2016.

Current affairs of the University, the Faculty, affairs of the Engineering Council and Engineering Society, HKUSU were discussed in the council meetings. Representatives of the Executive Committee voiced out the opinions of the Members and secured the welfare of the Members.



## Affiliation

Affiliation is the administration process for a student bodies to be a sub-organization o HKUSU. As an association mainly serves students of the Department, the Association is regarded as an Academic Society and shall be directly affiliated to Engineering Society, HKUSU.

The starting date of affiliation was 23<sup>rd</sup> April, 2008. The status of Partially Affiliated Society had lasted for 24 months. Since no decision of affiliation is overthrown by the Members in General Meetings or General Pollings of the Association, and the Association successfully complies with the constitution of Engineering Society, HKUSU, By-laws of Engineering Council, HKUSU and Engineering Council, HKUSU resolutions, also has no negligence of duties, unbecoming conduct or doing harm to the good name of Engineering Society, HKUSU, the Association has become Fully Affiliated Society after 23<sup>rd</sup> April, 2010.

As affiliated to Engineering Society, HKUSU, the Association is recognized as an official student organization of the University and enjoys several advantages:

- Obtaining recourses and using facilities provided by HKUSU
- Increasing the representation of Members by attending the Engineering Council
- Increasing the publicity of the Association and recognition as an official student organization of the University

Throughout the Session, the Association benefits from affiliating Engineering Society, HKUSU from the above ways.

## **Staff-Student Consultative Committee (SSCC)**

<b>Person-in-charge:</b>	Choi Ho Lam (Academic Secretary)
<b>Date of Formal Meetings:</b>	1 <sup>st</sup> :23 <sup>rd</sup> September, 2015 4 <sup>th</sup> :24 <sup>th</sup> February, 2016
<b>Date of Informal Meetings:</b>	2 <sup>nd</sup> :28 <sup>th</sup> October, 2015 3 <sup>rd</sup> :25 <sup>th</sup> November, 2015
<b>Venue:</b>	Room 601J, Chow Yei Ching Building, The University of Hong Kong

### **Summary:**

The role of the Staff-Student Consultative Committee (SSCC) is to enable class representatives and class tutors to meet face to face to discuss matters raised by students or teachers.

In the Session, two formal and informal meetings were held by the SSCC. Since Association acts as the bridge between Department and Members, at least one of the Executive Committee Members would attend the meetings to join the discussion include problems and difficulties encountered in lectures, laboratory classes, teaching assistants, reporting scheme, computer utilization, departmental accommodation, and many other similar issues. The atmosphere during the SSCC is often informal, positive and problem solving.

## **Functions**

### **Inauguration Ceremony**

#### **Objectives:**

- To introduce the Association.
- To introduce the new cabinet of the Association.
- To acknowledge the devotion of past Ex-co.
- To build up an earnest and positive image of the Association.

<b>Person-in-charge:</b>	Mak Wai Leong (Internal Vice-Chairperson)
<b>Date:</b>	2 <sup>nd</sup> April, 2015.
<b>Time:</b>	19:00 – 21:00
<b>Venue:</b>	Room G07, Main Building, The University of Hong Kong
<b>Participants:</b>	Members, Staff, Alumni and external parties
<b>Number of Participants:</b>	50

#### **Event Details:**

The Inauguration Ceremony of Electrical and Electronic Engineering Association, Engineering Society, HKUSU, session 2015-2016 was successfully held in Room G07 of Main Building from 19:00 to 21:00 on 2nd April, 2015. On that day, it was our honor to invite Ir. Chan Fan Frank, JP, Ir. Paul Poon Wai Yin, Prof. V.O.K. Li and all other guests to attend our Inauguration Ceremony.

On the ceremony, Ir. Chan Fan Frank, JP and Ir. Paul Poon Wai Yin gave us meaningful speeches, and then the new Executive Committee members were introduced. The hand-over ceremony marked the beginning of our term office. After the ceremony, a refreshment session was arranged so that guests and the Executive Committee members could chat together while enjoying the snacks and drinks.

We would like to thank all guests who attended our Inauguration Ceremony. Their support was an inspiration to the Executive Committee and the Association. We would also like to thank all the helpers for their contribution to the Ceremony.

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**Problems:**

- Not enough drinks provided in the cocktail session.

**Suggestions:**

- Prepare more drinks.

## Joint-Society Barbecue Day

### Objectives:

- To provide an opportunity for Members to interact with students from other societies.

<b>Person-in-charge:</b>	Luk Sai Ting (External Vice-Chairperson)
<b>Date:</b>	11 <sup>th</sup> April, 2015.
<b>Time:</b>	18:00 – 22:00
<b>Venue:</b>	Tai Mei Tuk BBQ King
<b>Meeting Place:</b>	Tai Po Market Station
<b>Leaving Place:</b>	Tai Mei Tuk BBQ King
<b>Participants:</b>	Members, Year One students
<b>Fee:</b>	\$100
<b>Number of Participants:</b>	20

### Event Details:

We co-organized the Joint Society Barbecue Day. The participants first gathered at Tai Po Market Station and started at about 18:00, group photos were taken and participants dismissed at Tai Mei Tuk BBQ King.

### 2 other societies include:

Nursing Society, Medical Society, HKUSU

Mechanical Engineering Society, ENS, HKUSU

### Problems:

- The participants of each society is not balance.

### Suggestions:

- Set a better limit to the participants of each society.

## Superpass

### Objectives:

- To relieve stress and bless our Members for the coming examinations.
- To provide a bridge of communication between Members.
- To sustain the culture of Superpass.

<b>Person-in-charge:</b>	Yeung Chi On (Social Secretary)
<b>Date(I):</b>	21 <sup>st</sup> April, 2015.
<b>Date(II):</b>	20 <sup>th</sup> November, 2015.
<b>Time(I):</b>	12:00 – 14:00
<b>Time(II):</b>	12:00 – 14:00
<b>Venue:</b>	Room 205, Chow Yei Ching Building, The University of Hong Kong
<b>Participants(I):</b>	Members and Year one Students
<b>Participants(II):</b>	Members and Year one Students
<b>Number of Participants (I):</b>	40
<b>Number of Participants (II):</b>	40

### Event Details:

To wish good luck for Members who are going to take examinations, 2 Superpass functions were held in semester 2 of academic year 2015 – 2016 and semester 1 of academic year 2016 – 2017.

The Superpass function allows Members to have fun and get involved in traditions of Superpass of the University. Roasted pig, refreshment, red paper and writing brushes were provided. Red pocket money of HK\$ 1.30 were given to Members who come to the function to hope they can get a good result. Games were also set up for Members to relax.

### Problems:

- The writing ink provided is difficult to write on the red paper.

### Suggestions:

- Change other brand of writing ink.

## **Firm Visit (I)**

### **Objectives:**

- To provide an opportunity for Members to broaden their horizon.
- To provide a brief picture of future career for Members.

<b>Person-in-charge:</b>	Choi Ho Lam (Academic Secretary)
<b>Date :</b>	1 <sup>st</sup> June, 2015.
<b>Time:</b>	10:00 – 12:15
<b>Venue:</b>	EMSD headquarter
<b>Participants:</b>	Members
<b>Number of Participants:</b>	30

### **Event Details:**

Electrical and Mechanical Services Department (EMSD) is the Hong Kong government department responsible for inspection and enforcement of operation and safety of many electricity installation.

We visit the Visitor Centre, Solar Power Panel field and the renewable lighting systems at the EMSD headquarter. Certificate of Appreciation was presented to Electrical and Mechanical Services Department to thank for their hospitality.

### **Problems:**

Too few places is opened for the visit.

### **Suggestions:**

More communication with EMSD should be done to allow a deeper visit.

## Registration Day

### Objectives:

- To introduce the Department to Freshmen.
- To promote the coming activities organized by the Association.

Person-in-charge:	Luk Sai Ting (External Vice-Chairperson)
Date:	13 <sup>th</sup> August, 2015 – 14 <sup>th</sup> August, 2015.
Time:	9:00 – 18:00
Venue:	Haking Wong room 232
Participants:	Freshmen
Number of Participants:	420

### Event Details:

Registration Days for Undergraduate Admission 2015 was held by the University to introduce the undergraduate admission of the University and each curriculum provided by different departments to the Freshmen. They were mainly JUPAS applicants, non-JUPAS applicants. A booth was set in the Room 232, Haking Wong Building, The University of Hong Kong, showing the information and career prospects of the Curricula. Program briefings and discussion sessions were also held by the Department.

The Executive Committee recruited student ambassadors to introduce the Curricula. Student ambassadors also shared their University life with the Freshmen and invited them to come to the orientation camp organized by Association.

### Problems:

- Not much interesting displays to attract the Freshmen.

### Suggestions:

- Ask department to borrow some inventions which created by the students.



## Orientation Camp

### Objectives:

- To introduce Department to the Freshmen.
- To provide an opportunity to the Freshmen to make friends with other Freshmen or senior students.
- To introduce University life.

<b>Person-in-charge:</b>	Mak Wai Leong (Internal Vice-Chairperson)
<b>Date:</b>	21 <sup>st</sup> August, 2015 – 23 <sup>rd</sup> August, 2015.
<b>Duration:</b>	3 days and 2 nights
<b>Venue:</b>	Lei Yue Mun Park and Holiday Village
<b>Fee:</b>	Freshmen: HK\$450 Organizing committee: HK\$250
<b>Number of Participants:</b>	Freshmen: 27 Organizing Committee: 27 Alumni: 5

### Event Details:

#### Day 1 (21st August, 2015)

At 09:40, participating Freshmen were gathered in Composite Building UG208, The University of Hong Kong. Souvenirs, 2 Camp T-shirts and 1 Association T-shirt were given to participating Freshmen. Ice-breaking games were held by group leaders in each group.

The first game was Hong Kong Orientation. Group photos were taken in UG208 before groups dismissed at 12:00.

At 14:00, helpers and the Executive Committee transported Orientation Camp all the materials and luggage so to the campsite.

After the dinner, room games were held. Different groups had also prepared their group cheers.

#### Day 2 (22nd August, 2015)

Room games were held after breakfast.

After lunch, beach games were held in Shek O at 15:00. Group photos were taken after finishing all the games. Each group dined outside the campsite and had to arrive at campsite on 19:00.

Treasure Hunt was held at 20:00.

After Treasure Hunt, alumni were invited to share their experience with Freshmen.

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Day 3 (23rd August, 2015)

After breakfast, the results of Treasure Hunt and all the other games were released. Bidding Games were played.

The overall result of different groups was released, the group with lowest score was punished and prizes were given to winning group.

Group photo was taken and souvenirs were distributed before the departure from the campsite at 12:00 and having lunch all together.

Others

During 1st mid-night of the Orientation Camp, evaluation was held by the Executive Committee and helpers. Comments were collected and adjustments were introduced accordingly.

**Problems:**

- Helpers and group leaders were not familiar with the most updated instructions of games.
- Freshmen did not reach the activity's venue punctually.
- The voices of Executive Committee are not loud enough for all e participates as some rooms are too large and echo kept interrupting.

**Suggestions:**

- A hard copy of the most updated instructions of games should be given to helpers and group leaders one week before the function.
- A special person should be assigned to call group leaders before each game.
- Helpers should be available to demonstrate all tasks to Freshmen.
- An appropriate room for room games should be chosen during the preparation of the campsite and microphone and speaker should be available.

## **Recruitment Program for Executive Committee Members**

### **Objectives:**

- To let all the students have the chance to know more about the Association.
- To share the experience of being the executive committee member of EEEA
- To recruit executive committee of session 2016 – 2017

<b>Person-in-charge:</b>	Tam Wing Yiu (Chairperson)
<b>Date (I):</b>	23 <sup>rd</sup> September, 2015.
<b>Date (II):</b>	30 <sup>th</sup> September, 2015.
<b>Time:</b>	18:30 – 20:30
<b>Venue:</b>	Room 603, Chow Yei Ching Building, The University of Hong Kong
<b>Participants:</b>	Members and Year one Students

### **Event Details:**

In order to introduce the Association and recruit the Executive Committee of session 2016 – 2017, two tea gathering were held. Drinks and snacks were provided to the participants. During the tea gathering, the Association and the Executive Committee of Session were introduced and experience of being the Executive Committee was also shared.

## Mid-Autumn Party

### Objectives:

- To provide an opportunity for Members to have a chance to reunite in this traditional Chinese festival.

<b>Person-in-charge:</b>	Yeung Chi On (Social Secretary)
<b>Date:</b>	25 <sup>th</sup> September, 2015.
<b>Time:</b>	14:30 – 18:30
<b>Venue:</b>	Room 205, Chow Yei Ching Building, The University of Hong Kong
<b>Participants:</b>	Members and Year one Students
<b>Number of Participants:</b>	40

### Event Details:

To celebrate Mid-Autumn Festival and communicate more with the Members, Mid-Autumn Party was held in CYC205. Rice dumplings, mooncakes and sesame paste were provided to the Members. Some card games were also set up for them.

### Problems:

- Food provided is too much.

### Suggestions:

- Have a better control of the amount of food.

## Commencement Lunch

### **Objectives:**

- To provide an opportunity for Staff and Members to interact.
- To strengthen communication between Members.
- To promote Department to Freshmen.
- To sustain the culture of commencement lunch.

<b>Person-in-charge:</b>	Yeung Chi On (Social Secretary)
<b>Date:</b>	5 <sup>th</sup> October, 2015.
<b>Time:</b>	12:30 – 2:30
<b>Venue:</b>	The common area next to CBA
<b>Participants:</b>	Members, Year one Students and Staff
<b>Number of Participants:</b>	100

### **Event Details:**

This is a traditional event of our Association which provided a platform for Members and Staff to communicate. The venue is at the common area next to CBA.

### **Problems:**

- The food provided is not enough for the participants.

### **Suggestions:**

- More food should be brought.

## Firm Visit (II)

### Objectives:

- To provide an opportunity for Members to broaden their horizon.
- To provide a brief picture of future career for Members.

<b>Person-in-charge:</b>	Choi Ho Lam (Academic Secretary)
<b>Date:</b>	10 <sup>th</sup> October, 2015.
<b>Time:</b>	9:30 – 12:00
<b>Venue:</b>	HK Electric's Lamma Power Station
<b>Participants:</b>	Members
<b>Number of Participants:</b>	35

### Event Details:

Hong Kong Electric Company Limited(香港電燈有限公司) is the only power company that supplies electricity to Hong Kong Island. We visited the Visitor Centre, Coal Yard Area, Solar Power Panel field and Turbine Hall of Gas-fired Generating Unit in the Lamma Power Station. Certificate of Appreciation was presented to Hong Kong Electric Company Limited to thank for their hospitality.

### Problems:

Too many participants drop-out during the day of visit.

### Suggestions:

Should communicate with participants more to prevent drop-out.

## Cycling Day

### Objectives:

- To provide an opportunity for Members and Year One Students knowing each other.
- To provide an activity for Members and Year One Students to relieve their stress.

<b>Person-in-charge:</b>	Ho Long Kit (Publication and Publicity Secretary)
<b>Date:</b>	12 <sup>th</sup> October, 2015.
<b>Time:</b>	11:00 – 17:00
<b>Venue:</b>	From Tai Po Market to Tai Mei Tuk
<b>Participants:</b>	Members and Year one Students
<b>Number of Participants:</b>	20
<b>Fee:</b>	HK\$ 40 / person

### Event Details:

The participants first gathered at Tai Po Market MTR station at 10:30. The event started at 11:00. The end time was at about 17:00 and participants dismissed at Tai Po Market MTR station.

### Problems:

- Parts of the itinerary is on or close to the road which is a bit dangerous.

### Suggestions:

- Choose a more safety path to ride.

## **Welfare Week**

### **Objectives:**

- To provide welfare to Members.
- To enhance Members' sense of belonging.

<b>Person-in-charge:</b>	Yu Tsun Ning (Marketing and Welfare Secretary)
<b>Date:</b>	5 <sup>th</sup> November, 2015 – 6 <sup>th</sup> November, 2015.
<b>Time:</b>	13:30 – 16:30
<b>Venue:</b>	The common area outside CBA
<b>Participants:</b>	Members
<b>Number of Participants:</b>	80

### **Event Details:**

A welfare package was distributed to each participant. Association products (Association T-shirts, Association paper) were sold in a discount.



## Annual Dinner

### Objective:

- To increase participants' sense of belonging to the department.
- To provide an environment for students to gain the opportunity of acquiring invaluable knowledge and experience from our successful alumni.
- To build a sense of community among the new members and connects them to the department, staff and other students.

<b>Person-in-charge:</b>	Luk Sai Ting (External Vice-Chairperson)
<b>Date:</b>	29 <sup>th</sup> January, 2016.
<b>Time:</b>	19:00 – 21:30
<b>Venue:</b>	Senior Common Room, 14/F, KK Leung Building
<b>Participants:</b>	Members, Year one Students, Staff and Alumni
<b>Fee:</b>	HK\$ 170
<b>Number of Participants:</b>	Members and Year one Students: 36 Alumni: 14 Staff: 2

### Event Details:

The potential executive committee of the Association session 2016 – 2017 were recruited to be the organizing committee to organize the Annual Dinner. The Executive Committee took the consulting role. The Annual Dinner was in form of buffet and participants had to be dressed formally. Games and lucky draw were held during the Annual Dinner. Towards to end of the night, group photos were taken.

### Problems:

- Number of staff who participated is less than expected.

### Suggestions:

- Invite the professor in person and invite them much earlier.

## General Welfare

### Objectives:

- To provide welfare to the Members and the Staff.
- To let the Members have a sense of belonging.

<b>Person-in-charge:</b>	Yu Tsun Ning (Marketing and Welfare Secretary)
<b>Participants:</b>	Members and Year one Students

### Event Details:

Association products could be purchased from the Executive Committee of the Association. The prices of the Association products are listed below:

	Membership price	Non-membership price
<b>Association Hoodies</b>	HK\$110	HK\$120
<b>Association T-shirt</b>	HK\$50	HK\$60
<b>Association Paper</b>	HK\$11	HK\$21
<b>Association File</b>	HK\$2	HK\$12

Moreover, umbrellas and card games can be borrowed.

## **Prospect**

EEEE, ENS, HKUSU Session 2015-2016 finally reaches the end. We have smoothly come through this session with the help of our Department, Member and past executive members. We would like to sincerely thank for their support.

This year, we aim at strengthening the bonding between our member, Department and alumni, and expand our social network with other societies. With regard to this direction, we have organized different kinds of activities including the Joint Societies BBQ and the EEEA Annual Dinner 2016. With the opinions made by different parties, we believe that we have achieved our goals but it could be further improved by means of more communication with outside parties and societies. Therefore, we hope the coming cabinet could keep better relations with different parties and make it as a new tradition for the betterment of our Association.

Last but not least, we wish the coming session would be in every success and a fruitful year with many memorable moments.

## **COMPASS**

**Electrical and Electronic Engineering  
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